

## STATE OF CALIFORNIA

## CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD

## Base Year Modification Request Certification

## Part 1: Generation Study - No Extrapolation Diversion Data

To request a substitution for a previously approved base year used in calculating the diversion rate for your jurisdiction, please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6189 to be connected to your OLA representative.

Mail completed documents to:


California Integrated Waste Management Board  
Office of Local Assistance  
1001 I Street, (MS-25)  
PO Box 4025  
Sacramento, CA 95812-4025

## General Instructions:

Please select the ONE choice below that best explains your request to the Board.

- ☐ 1. Use a recent generation-based study to calculate our current reporting year generation amount, but not officially change our existing Board-approved base year.
- ☒ 2. Use a recent generation-based study to officially change our existing Board-approved base year to a new base year.

The shaded cells on these sheets are protected. If you have problems using these sheets, please contact your Office of Local Assistance representative by calling (916) 341-6189.

<b>Section I: Jurisdiction Information and Certification</b>			
<i>All respondents must complete this section.</i>			
I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:			
Jurisdiction Name City of Exeter		County Tulare	
Authorized Signature 		Title Public Works Director	
Type/Print Name of Person Signing Felix Ortiz		Date 2/21/03	Phone ( ) Include Area Code 559-592-3318
Person Completing This Form (please print or type) Felix Ortiz		Title Public Works Director	
Affiliation:			
Mailing Address PO Box 148		City Exeter	State CA
		ZIP Code 93221	
E-Mail Address felixexe@aol.com			

<b>Section II: Information for New Generation-Based Study for Existing or New Base Year</b>			
Attach additional sheets if necessary—reference each response to the appropriate cell number (e.g., "4").			
Note: New base years must be representative of a jurisdiction's disposal and diversion.			
1. Current Board-approved existing base year:		2. Proposed new generation-based study year:	
1990		2000	
3. Explain how the proposed generation study year is representative of average annual jurisdiction disposal and diversion:			
This baseyear change is being submitted in an effort to update the City's baseyear to enable the City to join the Consolidated Waste Management Authority (CWMA), a goal identified in the the City's SB1066 Time Extension Request. Due to the age of the existing baseyear, CIWMB staff has requested that more recent information be submitted. In an effort to streamline the process and to avoid any issues associated with source reduction estimation, only disposal and recycling tonnages provided by the City's hauler, the County LEA, the CIWMB, and the Department of Conservation have been included in this request.			
4. Enter diversion rate information below.			
Diversion rate calculated using existing base year		a. 25 %	Diversion rate calculated using new generation-based study
For existing base year pounds/person/day based on generation		6.14	b. 23 %
Residential generation 52 % Non-Residential generation 48 %			For new generation based study pounds/person/day based on generation
Population existing generation-based study 7276			5.74
Residential generation 52% % Non-Residential generation 48% %			Population new generation-based study 9150
5. If there is an increase from 4a to 4b, please explain how the new diversion rate is consistent with your current diversion implementation efforts. If the proposed new generation tonnage results in an increase in your pounds/person/day, please explain how this is consistent with your current diversion implementation efforts and provide any examples (e.g., change in jurisdiction's demographics).			
As a result of the limited data used for this calculation (see item #3 above) the City's diversion rate actually decreases from 25% to 23%. However, the benefit to be gained by joining the CWMA and working in cooperation with the other cities in Tulare County far outweigh this reduction.			
6. If the difference between the proposed diversion rates in 4a and 4b is greater than 5 percentage points, please explain the specific reasons for the difference. (For example: new/improved curbside diversion programs.)			
N/A			

7. Disposal Tonnage (enter values):	3816	3338	6954
	Residential	Non-Residential	Total

Please select the ONE choice below that best explains your disposal data and complete the required tables.

☒ a. All tons claimed are from the Board's Disposal Reporting System (No explanation required. Go to Section 8.)

☐ b. All tons claimed are from a 100 percent audit of hauler and self-haul tonnage. (Please complete Reporting Year Tonnage Request and Modification Certification sheet found at [www.clwmb.ca.gov/LGCentral/Forms/rynmndrq.doc](http://www.clwmb.ca.gov/LGCentral/Forms/rynmndrq.doc))

☐ c. Some Disposal Reporting System data were corrected. (Please complete Reporting Year Tonnage Modification Request and Certification sheet found at [www.clwmb.ca.gov/LGCentral/Forms/rynmndrq.doc](http://www.clwmb.ca.gov/LGCentral/Forms/rynmndrq.doc))

8. In the table below, list the summarized diversion activities, and diversion data records that support your claim and are available for Board audit. Note: The Board expects the jurisdictions to be able to provide all back-up documentation, if requested. Include type of record and location—for example, weight tickets from transfer stations. This section should capture all diversion tonnage (form will perform all addition calculations). If any diversion is from restricted wastes, agricultural wastes, inert solids (e.g., concrete, asphalt, dirt), white goods, and scrap metal, please identify those program/waste types and fill out Section 10. Please mark as Attachment B all copies of survey forms.

\*Please provide detailed Non-Residential waste information in Section 9.

Note: The Board has indicated that it will be scrutinizing total source reduction amounts greater than 5% of total generation. Please be prepared to provide additional details substantiating your claim.

Diversion Activity	Actual tons	Reduction Percent to Total Generation	Specific Material Type(s) (List specific multiple materials in one box)	Specific Conversion Factor Used (if not one)	Type of Record and Location of Record
Please use the Board's program types. The program type glossary is online at: <a href="http://www.clwmb.ca.gov/LGCentral/Forms/Reduce.htm">www.clwmb.ca.gov/LGCentral/Forms/Reduce.htm</a>					
	(A)	(A/Total Generation)			
<b>Residential Source Reduction Activities</b>					
Backyard composting	0	0.0%			
Green recycling	0	0.0%			
<b>Other Residential Source Reduction (list each program separately)</b>					
Enter program name	0	0.0%			
Enter program name	0	0.0%			
Enter program name	0	0.0%			
Enter program name	0	0.0%			
Enter program name	0	0.0%			
<b>Subtotal, Residential Source Reduction</b>	0	0.0%			
<b>Residential Recycling Activities</b>					
Curbside Recycling					
Buyback Centers	257	2.9%	Plastic, glass, aluminum ORV containers	Actual tons	Information provided by Department of Conservation
Drop-off Centers	0	0.0%			

Division Activity	Actual tons	Relative Percent to Total Generation	Specific Material Type(s) (List operation with/without materials in one foot)	Specific Conversion Factor Used (if any) and Source	Type of Record and Location of Record
Please use the Board's program types. The program type glossary is online at: <a href="http://www.qvweb.ca.gov/LGCentral/Pais/Code/Reduce.htm">www.qvweb.ca.gov/LGCentral/Pais/Code/Reduce.htm</a>	(A)	(A/Total Generation)			
<b>Other Residential Recycling (list each program separately)</b>					
Special Collection Seasonal	28	0.3%	Greenwaste, scrap metal/household items	Actual tons	Information provided by LEA from hauler reports
Enter program name	0	0.0%			
Enter program name	0	0.0%			
Enter program name	0	0.0%			
Enter program name	0	0.0%			
<b>Subtotal, Residential Recycling</b>	<b>28</b>	<b>0.3%</b>			
<b>Residential Composting Activities</b>					
Green Waste Drop-off	0	0.0%			
Curbside Green Waste	1504	18.8%	Greenwaste	Actual tons	Information provided by LEA from hauler reports
Christmas Tree Program	0	0.0%			
<b>Other Residential Composting (list each program separately)</b>					
Self-Haul Greenwaste	248	2.7%	Greenwaste	Actual tons	Information provided by LEA from landfill records
Enter program name	0	0.0%			
Enter program name	0	0.0%			
Enter program name	0	0.0%			
Enter program name	0	0.0%			
<b>Subtotal, Residential Composting</b>	<b>248</b>	<b>2.7%</b>			
<b>Subtotal, Residential Diversion</b>	<b>1750</b>	<b>19.4%</b>			
<b>Subtotal, Residential Diversion</b>	<b>2036</b>	<b>22.5%</b>			
<b>Non-Residential Source Reduction Activities:</b>					
Non-Residential Waste Auditor*	0	0.0%	See Section 5	See Section 5	See Section 6
<b>Other Non-Residential Source Reduction (list each program separately)</b>					
Enter Program name	0	0.0%			
Enter Program name	0	0.0%			
Enter program name	0	0.0%			
Enter program name	0	0.0%			
Enter program name	0	0.0%			
<b>Subtotal, Non-Residential Source Reduction</b>	<b>0</b>	<b>0.0%</b>			

Diversion Activity	Actual Tons	Relative Percent to Total Generation	Specific Material Type(s) (List operation with multiple materials in one box)	Specific Conversion Factor Used (if any) and Source	Type of Record and Location of Record
Please use the Board's program types. The program type glossary is online at: <a href="http://www.ctmmb.ca.gov/LGCentral/Park/Co/Use/Reduce.htm">www.ctmmb.ca.gov/LGCentral/Park/Co/Use/Reduce.htm</a>					
<b>Recycling</b>					
Non-Residential Waste Audits*			See Section 9	See Section 9	See Section 9
Other Non-Residential Recycling (list each program separately)					
Enter program name	0	0.0%			
Enter program name	0	0.0%			
Enter program name	0	0.0%			
Enter program name	0	0.0%			
Enter program name	0	0.0%			
Subtotal Non-Residential Recycling	0	0.0%			
<b>Non-Residential Composting</b>					
Activities					
Non-Residential Waste Audits*			See Section 9	See Section 9	See Section 9
Other Non-Residential Composting (list each program separately)					
Enter program name	0	0.0%			
Enter program name	0	0.0%			
Enter program name	0	0.0%			
Enter program name	0	0.0%			
Enter program name					
Subtotal Non-Residential Composting	0	0.0%			
Subtotal Non-Residential Diversion	0	0.0%			
<b>Residential/Non-Residential Diversion Activities</b>					
ADG	0	0.0%			
Bludge	0	0.0%			
Scrap Metal	0	0.0%			
Construction and Demolition	0	0.0%			
Landfill Salvage	51	0.8%	Metal, tires, mattresses	Actual tons	Information provided by LEA from archival records
Subtotal Residential/Non-Residential Diversion	51	0.8%			
Total Res/Non-Res Source Reduction Tons	0	0.0%			
Total Diversion Tons	2087	23.1%			
Total Disposal Tons from Sec.7	6854	76.9%			
Total Generation Tons (Div+Dis)	8941				
<b>Diversion Rate</b>					
Diversion Rate	23%				

10. For each restricted waste type (i.e., agricultural waste, inert solids, [e.g. concrete, asphalt, dirt, etc.] scrap metals and white goods [PRC section 41781.2]) and associated program, please provide the following information:  
a. If the diversion program started on or after January 1, 1990, complete the following table.

**Note:** program name refers to one specific diversion program for that waste type (e.g., "Diversion conducted by city public waste dept."

Restricted Waste Type	Specific Program Name	Year Started	Tonnage
Pull Down for Waste Types ▼	N/A		
Pull Down for Waste Types ▼			
Pull Down for Waste Types ▼			
Pull Down for Waste Types ▼			
Pull Down for Waste Types ▼			
Pull Down for Waste Types ▼			

b. If the diversion program started before January 1, 1990 - and if documentation on the program and waste type has not been approved by the Board - on a separate sheet marked "Attachment 10b", provide the documentation that indicates:

- How the diversion was the result of a local action taken by the jurisdiction, which specifically resulted in the diversion (PRC sec. 41781.2 [c] [1]).
- That the amount of that waste type diverted from the jurisdiction in 1990 was less than or equal to the amount of that waste type disposed at a permitted disposal facility by the jurisdiction in any year before 1990. (Note: this criterion is applicable to the entire jurisdiction, not to individual programs (PRC sec. 41781.2 [c] [2]). Please include documentation.
- That the jurisdiction is implementing, and will continue to implement, the diversion programs in its source reduction and recycling element.

**Note:** If documentation for a waste type and program has already been approved by the Board, you do not have to provide an attachment 10b for that waste type and program.

Instead please provide date of Board approval of previously submitted information.

(Date)

If documentation is not available, go to 10d.

c. If the diversion program started before January 1, 1990, and the documentation requested in 10b is available (but not yet approved by the Board), complete the table below for each program claimed:

Restricted Waste Type	Specific Program Name	New Base Year or Reporting Year Diversion Tonnage
Pull Down for Waste Types ▼	N/A	
Pull Down for Waste Types ▼		
Pull Down for Waste Types ▼		
Pull Down for Waste Types ▼		
Pull Down for Waste Types ▼		
Pull Down for Waste Types ▼		

d. If the diversion program started before January 1, 1990, and the documentation requested in 10b is not available, please complete the table below for each program claimed. **Note:** Only the difference between the new base year/reporting year and 1990 can be counted in the diversion rate calculation.

Restricted Waste Type	Specific Program Name	New Base Year or Reporting Year Tonnage	1990 Diversion Tonnage	Difference
Pull Down for Waste Types ▼	N/A			
Pull Down for Waste Types ▼				
Pull Down for Waste Types ▼				
Pull Down for Waste Types ▼				
Pull Down for Waste Types ▼				
Pull Down for Waste Types ▼				

# 9. Specific Non-Residential Sector Waste Audits—Top 10 Non-Residential Generators

Please complete this table for the top 10 non-residential generators that were surveyed. List each non-residential generator separately from largest to smallest, based on total diversion tons. Audit reference number ties to your audit sheets.  
(Table will perform all addition calculations).

Type of Non-Residential Generator	Audit Reference Number	Specific/Major Diversion Activities Include Material Type (e.g., paper recycling, glass recycling). (List activities on one line)	Source Reduction Tons	Recycling Tons	Composting Tons	Total Diversion Tons	Percent of Total Generation (Total Diversion Tons/Total Generation in Section 8)	Survey Method Phone (P) Mail (M) On-site (O) Other ____
N/A								
Totals								

Also provide an attachment 9 which includes all of the generators surveyed. Include for each generator (use type of generator in lieu of specific business name) diversion activity and material type and associated tonnage for each diversion activity/material type, and applicable conversion factors/sources. Include copies of survey form(s) used.

Summarize the non-residential diversion activities for the top 10 generators quantification methodology, and applicable conversion factors and sources (e.g., cardboard recycling; quantified by monthly tonnage receipts provided by the contact person at the business).

N/A